

Lassen County Waterworks District No. 1

PO Box 363

Bieber, Ca 96009

Minutes

Regular board meeting of Lassen County Waterworks district #1 was held on June 10,2025 at 5:00 pm

Meeting called to order by Chairman Dan White at 5:01 PM.

1. Roll call:

- a. **Dan White:** Present
- b. **Jim Chapman:** Present
- c. **Kody Smith:** present
- d. **Bob Meeink:** Absent
- e. **Karli Dowell:** Present

2. Public Observer:

- a. None.

3. Public Comment:

- a. None.

4. Minutes:

- a. Member Dowell read the minutes from the May 13,2025 meeting. A motion was made by Member Smith to approve the minutes as amended and was seconded by Member Chapman

5. Reports:

a. **Chairman:**

- i. None.

b. **Correspondence/ Newsletter:**

- i. Member Smith reported that the district had received a voicemail from someone who is allegedly a customer cussing us out about the chlorine levels in the system.

c. **Financial:**

- i. Member Smith Reported that to total expenses for the month so far was \$6,175.01 and that there was still a couple of outstanding Forsgren invoices that we are waiting to get reimbursed for to cut the checks.

d. **Maintenance:**

- i. Member Smith reported that he had tested the chlorine levels and they were on the higher side and so he was making adjustments to drop them back down.
- ii. Member Smith reported that he got a split load of base rock and bedding sand for the sewer ponds project however it got delivered to the county yard by mistake and he has been working on moving it to the ponds.

6. New Business:

- a. Review Water Tower Evaluation Proposal:

- i. Member Smith reported that he has been in contact with TIC about getting a tower evaluation done, however TIC told us that their engineer is not a structural engineer which is what we need. We are not moving forward with them.
- b. Authorize Alternate Board Member To Be Able To sign Paperwork For Sewer Grant:
 - i. The board discussed authorizing an alternate board member to be able to sign and handle paperwork for the sewer grant. A motion was made by Member Dowell to appoint Member Smith and was seconded by Member Chapman.
- c. Discuss Cleanup Around Well #2 Site:
 - i. The board discussed the need to clean up the old concrete piled around Well #2 as well as taking care of the brush pile by the well.
 - ii. Member Chapman got a proposal from Packway Materials to clean up the concrete around the well and haul it to the sewer ponds. After reviewing the proposal the board decided to not move forward with it at this time as it will take up too much of our maintenance budget for the year.
 - iii. Member Smith Spoke with Cal-Fire about helping us burn the brush pile closer to winter time and they said they'd be happy to help.
 - iv. It was also decided that we should get a no dumping sign to put at the entrance to the well property.
- d. Discuss Possible Water Leak On Bieber Dump Road:
 - i. The board discussed the leak on Bieber Dump Rd and finding a valve to shut off that area so we could dig it up and fix it. However it is possibly too wet to get the backhoe in there to dig.

7. Old Business:

- a. Sewer grant update:
 - i. Member Smith reported we received another invoice for \$8,337.50 and also reported that there is \$8,886.24 left of the \$322,000.00 for completing steps 1-4 of the sewer grant project which we are under contract with Forsgren to complete.
 - ii. The board also reviewed steps 5-8 and what would be needed to complete those steps.
 - iii. Member Smith also reported that after speaking with our state contact for the grant he is going to reach out to our water regulator to come up and do an inspection of the system.
- b. Update On District Manager/Operator Position:
 - i. Member Chapman wrote up a job posting and Member Smith transferred it to a Word document format. The plan it to advertise it locally as well as in the papers. Approved pay range is \$20-\$25 per hour with on the job training available and obtaining proper licensing will be a condition of employment. Our contract workers said they would help with training for licenses.

Closed session: nothing to report. Member Dowell motioned to adjourn the meeting; Member Chapman second Meeting Adjourned at 6:30pm. Next meeting **August 12,2025** at 5:00pm.