



Lassen County Waterworks District No. 1
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Lcwd1.org

Board Meeting Minutes

Meeting Date: 02/10/2026

Regular board meeting of Lassen County Waterworks district #1 was held on Tuesday February 10th, 2026, at 5:00 PM

Meeting called to order by Chairman Dan White at 5:00 PM.

1. Roll call:

Board Members:

- a. **Dan White:** Present.
- b. **Jim Chapman:** Present.
- c. **Bob Meeink:** Present.

Staff:

- a. **Kody Smith:** Present.

2. Public Observer:

- a. Christiana Giedd (Forsgren Associates).

3. Public Comment:

- a. None.

4. Minutes:

- a. The minutes from the January 13th 2026 meeting were reviewed. A motion was made by Member Chapman to approve the minutes and was seconded by Member Meeink.

5. Reports:

a. **Chairman:**

- i. None.

b. **Correspondence/ Newsletter:**

- i. Manager Smith reported that he received an email that an annual report for the wastewater system was due and that he will be working to get that completed.

c. **Financial:**

- i. Manager Smith reported that for the month of January the district had \$10,209.21 in deposits and \$27,233.62 in expenses. This leaves the district with a net of \$-17,024.41 for the month and a total bank balance of \$85,136.52.

d. **Maintenance:**

- i. Manager Smith reported that the support brackets were made and that he and Member Chapman tried to get Pump #2 installed out at LS-5. However, due to the high inflow, they were unable to get the pump set properly and had to pull it back out. They will try again when the flow into LS-5 is lower.
- ii. Manager Smith also reported that he still has to pull number 2 pump at LS-3 to see why it is not working and if it needs to be replaced.

- iii. It was also reported that Well #2 still needs to be pulled to have the wiring fixed and have the pipe inspected. That will have to happen this Spring / Summer when it dries out enough to be able to get a truck in there.

6. New Business:

- a. Review And Discuss Sewer Grant Phase 2 Proposal. (Action)
 - i. Christiana Giedd with Forsgren Associates attended the meeting to go over what happened in Phase 1 of the Sewer Grant Project. The board also reviewed Forsgrens proposal for Phase 2 of the Sewer Grant Project and what line items still need to be completed to wrap up the planning project. An early number for everything that needs to be done to the wastewater system is \$12,500,000 but is subject to change as work is done on phase 2 of the project. The district is also still waiting on the state to approve the amendment that was submitted to continue receiving the state funding as well as raise the total project budget from \$500,000 to \$600,000. After a lot of discussion regarding the project and the proposal for Phase 2, a motion was made by Member Meeink to approve the phase 2 proposal and seconded by Member Chapman.
- b. Discuss Water System Improvement Project And Funding Sources. (Information)
 - i. Manager Smith reported that he and Christiana have been discussing what funding options are available to address the districts iron and manganese issues as well as fix other deficiencies in the water system. Further discussion was had with the board as to what programs the district could apply for to address these issues.
- c. Discuss Authorizing Forsgren To Act On Behalf Of District To Look At Funding Options For Water
- d. Improvement Project. (Action)
 - i. There was discussion about authorizing Forsgren to act on behalf of the district in order to find programs and grants to be able to work on the water system. A motion was made by Member Meeink to authorize Forsgren to act on behalf of the district to find funding options and seconded by Member Chapman.
- e. Discuss Boad Member Vacancies.
 - i. Member Meeink reported that he has been talking with a few individuals in the community to see if anyone would want to join the board. So far there has been no luck.

7. Old Business:

- a. None.

Closed session: nothing to report. Bob Meeink motioned to adjourn the meeting; Jim Chapman second. Meeting Adjourned at 5:40 PM. Next meeting **March 10th, 2026**, at 5:00pm.